



2.	<p><b>Updates on Accelerated Progress Plan</b></p> <ul style="list-style-type: none"> <li>○ <u>Joint Strategic Needs Assessment (JSNA)</u> SB explained the process for gathering the data for the 15,000 children with SEND in the county. This amounts to 1 in 6 children in Oxfordshire who require additional support to access education. The analysis of the data is explained in the 37 page report and supported by the extensive data pack. SB confirmed that any assumptions in the data were based on the current status quo, and this was likely to be positively impacted by the transformation work that will take place. SH raised the issue of the numbers of girls who potentially go undiagnosed and may not be accurately represented in the numbers.</li> <li>○ <u>SEND Strategy (Initial update)</u> GP provided a verbal update on the SEND strategy. He has been revising the early draft that was pulled together following a number of workshops with partners last year and added the new JSNA information to provide context and evidence to support the work that we need to do. The next steps will be to organise meetings to move this document on, with a draft ready by December and the final version completed by March 2021.</li> <li>○ <u>Communication Strategy</u> The draft strategy has been shared following a workshop to bring together in one document details of all the opportunities and channels that are used and additional ones that can be used to engage with parents and partners.</li> <li>○ <u>Self-assessment and parental views of plans</u> KB went through the work that has been completed to date in this task that is shared with the PCF. They have been looking at creative ways to evaluate the views of parent carers and pupils</li> <li>○ <u>Multi-agency Quality Assurance</u> The core leadership team has now met and confirmed the paperwork that will be used to support this process. There have been ideas to improve the feedback loop. This is not strong enough and this was specifically mentioned by inspectors during the revisit. The meeting will have a fixed agenda and will focus on themes with these then followed up in individual supervision and other review opportunities. KB is in the process of recruiting school representatives.</li> <li>○ <u>Memorandum of Understanding</u> This has now been finalised. Members of the Board accepted the document and agreed it should be signed off. <b>ACTION – SW to manage the route for this document to be signed off by Health.</b></li> </ul> <p><u>Additional update from OxPCF for Board</u> The SEND Conversation meeting called by the Inspectors took place in October. Parent representation also included SENDIASS.</p>	SW
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	<p>SH also presented the OxPCF six monthly report and received positive feedback. SH noted that the format had changed to reflect the grant T&amp;C's, and so it no longer featured parent voice. She confirmed that she intends to compile a brief additional report around what both the Forum and SENDIASS are hearing from families.</p>	
<p>3.</p>	<p><b>SEND Transformation Project Update</b></p> <p>GP explained that when we discussed this last time, it was being referred to as the High Needs Block Recovery Project. As the project did not solely focus on the financial recovery, but rather a systemic shift in the way we support children with SEND and their families it was now being called the SEND Transformation Project.</p> <p>The project has been split into four workstreams:</p> <ul style="list-style-type: none"> <li>○ <u>Sufficiency</u> This is a piece of work that examines demand (primary need, age groups) and geography against provision. Using work that forecasts predicted demand, identify a plan to ensure that we have what we need where we need it; now, and in years to come</li> <li>○ <u>SEND Continuum and early intervention</u> This group will review the continuum from Universal through to targeted support and specialist intervention</li> <li>○ <u>Finance</u> This will focus on reviewing existing information about where the funding currently goes, and how we can better match this to need, with an emphasis on earlier intervention</li> <li>○ <u>Commissioning</u> This workstream will review all out of county provision accessed by Oxfordshire children and young people. This is an internal OCC group that focuses on procurement and contract management and is not open to wider stakeholders at this time.</li> </ul> <p>Each workstream is required to complete the exploratory work and report progress by the end of February 2021.</p> <p>Some work has already begun in other areas of OCC that will have a positive impact. There is a council-wide approach for commissioning, and a new contract manager has been appointed to support that area of the work.</p>	
<p>4.</p>	<p><b>Local Offer</b></p> <ul style="list-style-type: none"> <li>○ This needs to be updated to make it easier to access. HG informed the Board that this was a priority, and KG is in discussions with Tim Spiers, Head of Digital to progress this. Examples of other good Local Offer pages have been submitted that would be an improvement.</li> <li>○ It is key that parents are involved to ensure that they get the best from any new platform that is designed. SH said that this might be supported through the LO Steering Group if it were to be restarted.</li> </ul>	

	<p>WC confirmed that the accessibility had been an ongoing issue for parents and attempts to make changes had been made difficult due to the need to maintain the corporate style, and this is a very positive step.</p>	
5.	<p><b>Any Other Business:</b></p> <ul style="list-style-type: none"> <li>○ <u>DfE Monitoring Visit – 10th December</u> This has been postponed to the Spring. The DfE contacted OCC with this update in recognition that GP was new to post and they would like to give the Local Area an opportunity to make progress on the plan. GP has asked the Board to keep the date in the diary so that the regular Performance Board meeting can take place.</li> <li>○ <u>Recruitment – Head of SEND</u> HG reported that the advert for Head of SEND is due to go out imminently</li> </ul>	
6.	<p><u>Date of next meeting</u> 9 December 2020 from 11 am to 12 pm via Microsoft Teams</p>	