**Oxfordshire County Council** Oxfordshire County Council logo


**Oxfordshire Minerals and Waste Local Plan**

**WASTE MANAGEMENT DEVELOPMENT**

**(Including Recycled and Secondary Aggregate)**

**SITE NOMINATION FORM**

**2023**

**Please use this form to propose new or extensions to existing sites for waste management use (including sites for secondary or recycled aggregate) for consideration for inclusion in the Oxfordshire Minerals and Waste Local Plan 2042**

This Site Nomination form collects required information, including personal information such as name and address, along with site and operation details. The information is held with securely with appropriate technical and organisational measures, and is used for purpose of preparing and delivering the Minerals and Waste Local Plan, its monitoring and review. All data processing is carried out in line with the requirements of current data protection legislation. Our [Privacy Notice](https://www.oxfordshire.gov.uk/residents/environment-and-planning/planning/planning-policy/minerals-and-waste-policy/mineralswaste-privacy-notice)explains how and why information about you will be used and stored by us.

I understand that the information submitted on this form will be used as part of the Minerals and Waste Local Plan preparation process, delivery, monitoring and review.

(Please tick to confirm that you agree with the statement. If you do not tick this box we will be unable to take your site nomination any further in the Plan process)

**1.Nominee Contact Details** *(Preferred Contact)*

|  |  |  |
| --- | --- | --- |
| Contact Name |  | |
| Company |  | |
| Company Details | Address: | |
| Tel: |  |
| Email: |  |
| Who are you representing (*If applicable)* |  | |

**2. Site Operator Details (if different to Contact)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | | | |
| Company  *(If applicable*) |  | | | |
| Operator Details | Address: | | | |
| Tel: |  | | |
|  | Email: |  | | |
| Landowner/s permission granted for this Nomination | | | | Yes/No |
| Landowner Details (if different from above) | | |  | |

**3. Nominated Site Details**

|  |  |  |
| --- | --- | --- |
| Site Name |  | |
| Address |  | |
| OS Map Ref (6 figures): | | Total Area of proposed site (Ha): |
| District: | |  |
| Any legal/time constraints? (If so please explain) | |  |
| Current Use of Site:  (If in current waste use please complete Section 5) | |  |

**4. Site Plan**

|  |  |
| --- | --- |
| Site plan identifying the site boundary and access included are required for consideration.  All site plans should:  • Be scaled at 1:1,250 or 1:2,500  • Be based on an up-to-date metric or OS map  • Show at least two named roads, surrounding buildings, and features  • Show a north point  • Include all nominated land including land required for vehicular access (up until public highway)  • Show all nominated land edged red | Yes/No |
| If possible, please include .SHP file of site boundary with submission | Yes/No |

**5. Existing Waste Use**

*Please only complete this section if the site already has a waste use.*

|  |  |  |  |
| --- | --- | --- | --- |
| Existing type of facility: |  | | |
| Existing type of waste(s) accepted: |  | | |
| Current Planning Permission & Date Issued: |  | | |
| Planning History (include Permission Number/s): |  | | |
| Licence No: (for a crusher producing recycled aggregate this may have been issued by the District Council, not the Env. Agency) | | | Date issued: |
| Permitted Capacity (tpa) | |  | |
| Licensed capacity (tpa): | | Operator’s assessed capacity (tpa): | |
| Current permitted levels and types of traffic movement (daily): | | | |

**6. Proposed Site Nomination**

|  |  |
| --- | --- |
| **Description of proposed waste development or facility:** | |
|  | |
| **Waste Details** | |
| Proposed Waste Management Facility type: |  |
| Proposed type of waste/s to be managed on site: |  |
| Please provide details of any buildings/structures to be included on the site. E.g., size, location, purpose. |  |
| Proposed void space *(landfill):* |  |
| Proposed estimated capacity: (tpa) |  |
| Proposed amount to be recycled, composted, or recovered (tpa) (if relevant): |  |
| Define the process in terms of the waste hierarchy (i.e., preparing for reuse, recycling, reuse, recovery, disposal): |  |
| **Deliverability & Timescales** | |
| When would you anticipate the site could commence operations? (Subject to Planning Permission) |  |
| Anticipated lifespan of the development *(if temporary)* or Permanent: |  |
| Any other comments on deliverability: |  |
| **Site Details** | |
| Proposed access to the site: |  |
| Potential levels and types of traffic movements (daily), please differentiate between HGVs and other vehicles:  *(If already an existing facility, please only provide details of additional movements in this section)* |  |
| Provide details of the average journey distance per vehicle to market areas from the site. |  |
| If temporary, what restoration is proposed for the site? |  |
| How is net gain in biodiversity proposed to be delivered? |  |
| Does the site contain any scheduled monuments  *details of scheduled monuments can be obtained on the Natural England MAGIC website* [*https://magic.defra.gov.uk/*](https://magic.defra.gov.uk/) |  |
| Are there any Public Rights of Way on your site or within close proximity? Please provide details. How are these proposed to be protected, maintained and improved? |  |
| Is the site located within or in close proximity to a designated landscape such as and AONB? *Please give details* |  |
| Are there any designated sites (SAC, SSSI, LWS) or priority habitats on site, or in close proximity, does the site fall within any relevant SSSI Impact Risk Zones. *Please give details* |  |
| How much of the site classed as ‘Best and most versatile’ agricultural land? *Please include a brief description of how the ‘BMV’ classification has been derived* |  |
| How could this site help mitigate or adapt to Climate Change? |  |
| How could this site help deliver Net Zero? |  |
| Would the proposed site create any additional employment? |  |
| **Site Surveys and Background Reports** | |
| Has the site been subject to any recent investigative surveys e.g., land contamination, ecology, groundwater etc?  If yes, would you be prepared to make these available to the MWPA? |  |

**8. Any Other Relevant Information**

|  |
| --- |
| Is there anything else you would like the MWPA to know about the nominated land?  e.g. Proposals for mitigation of any environmental impacts, reference to any detailed plans, studies submitted etc. |

Signed …………………………………………………………….…………………

On behalf of (if applicable) ……………………………………………………....

Date ………………………………………………………………………………….

Completed nominations should be returnedto:

[minerals.wasteplan@oxfordshire.gov.uk](mailto:minerals.wasteplan@oxfordshire.gov.uk)

Email: [minerals.wasteplan@oxfordshire.gov.uk](mailto:minerals.wasteplan@oxfordshire.gov.uk)

Website: [Minerals and waste policy | Oxfordshire County Council](https://www.oxfordshire.gov.uk/residents/environment-and-planning/planning/planning-policy/minerals-and-waste-policy)