

DEATH GRANT EXPRESSION OF WISH/NOMINATION FORM

What is a Death Grant?

Being a member of the Local Government Pension Scheme (LGPS) can, in certain circumstances, provide a lump sum payment in the event of your death. The exact amount of the death grant will depend on your personal circumstances, including whether you have other LGPS records. In certain circumstances an Additional Voluntary Contribution fund may be included if you began that arrangement after 31 March 2014 and a value remains in the account.

Who gets the Death Grant?

The Oxfordshire Pension Fund (the Fund), has absolute discretion in paying the death grant. This means the Fund gets the final say in who receives the money, although they will be guided by your wishes.

You can cancel or change your expression any time in writing or online and the Fund will respect your wishes as far as possible, but the final decision about payment of the Death Grant will rest with the Fund.

We will ask for full details of all pension records within the LGPS before making a final decision about payment.

How do I complete the form?

- This form should be completed by you, the scheme member.
- Please make sure that you sign the form.
- Electronic signatures will only be accepted if we receive your form from your registered email address.
- You may prefer to complete the form on line; head to <https://oxfordshire.pensiondetails.co.uk/> to register for or log in to our secure online service.

You can then either post your form to Pension Services, Oxfordshire Pension Fund, 4640 Kingsgate, Cascade Way, Oxford Business Park South, Oxford, OX4 2SU or you can scan and email your form to pension.services@oxfordshire.gov.uk

Important

- Please keep a copy of this form for your records.
- Nothing in this leaflet can override entitlement under the Local Government Pension Scheme Regulations.
- Please ensure you update this form every time personal circumstances change and every time you or your nominees' address changes.
- For more information about eligibility for survivor's pensions, please visit www.lgpsmember.org.

Data Protection

As the Administering Authority of the Fund we hold securely, certain information about you ("personal data"), which we need to administer the Fund. The information is provided by yourself and your employer. If you believe the information we hold is incorrect contact Pension Services. You will find more details and the full privacy notice on www.oxfordshire.gov.uk/cms/content/administration-and-performance

You are welcome to contact Pension Services with any questions about how we use and/or share your information, find out more about your rights or to see what information we hold.

For more information about LGPS see www.oxfordshire.gov.uk/pensions and the members' national website www.lgpsmember.org

Please let us know if you would like this document in an alternative format.

LOCAL GOVERNMENT PENSION SCHEME



Please complete in **BLOCK CAPITALS**

| | |
|--|--------|
| (MEMBER DETAILS) YOUR FULL NAME: | TITLE: |
| HOME ADDRESS: | |
| POST CODE: | |
| EMAIL ADDRESS: This should be a personal, not a work email address and should be the email address that you use/used to register for My Oxfordshire Pension | |
| NATIONAL INSURANCE NUMBER: | |

In the event of my death, I request that you exercise the discretion granted by the LGPS regulations and pay any death grant to the person or persons named below. I understand that this document does not restrict the absolute discretion of the fund and also that it may be revised or revoked by me at any time:

| FULL NAME OF BENEFICIARY | DATE OF BIRTH OF BENEFICIARY | RELATIONSHIP | ADDRESS AND EMAIL ADDRESS | SHARE (%) OF GRANT TO BE PAID |
|--------------------------|------------------------------|--------------|---------------------------|-------------------------------|
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Total share must equal 100% for this form to be valid. Remember to keep a copy for your own records.

If you would like an acknowledgement to this form, tick this box

| | |
|----------------|--------------|
| SIGNED: | DATE: |
|----------------|--------------|