

# The Full Council

## 1. Council Meetings

The Council will ordinarily meet 6 times a year. Additional extraordinary meetings may be convened at other times. The convening and conduct of meetings will be in accordance with the Council Procedure Rules approved by the Council.

## 2. Functions of the Full Council

Only the Council will exercise the following functions:

- (a) adopting and changing the Constitution;<sup>1</sup>
- (b) approving or adopting the Budget and Policy Framework (see below);
- (c) making decisions about any matter in the discharge of an executive function which is covered by the budget or the policy framework where the decision maker is minded to make it in a manner which would be contrary to or not wholly in accordance with the budget or policy framework;
- (d) adopting the Council's Code of Conduct for members;
- (e) appointing the Leader;
- (f) agreeing and/or amending the terms of reference for committees, deciding on their composition and making appointments to them;
- (g) adopting a Members' Allowances Scheme;
- (h) the functions relating to name and status of areas and individuals specified in Section E of Schedule 1 to the Functions Regulations including changing the name of the area;
- (i) confirming the appointment of the Head of Paid Service;
- (j) all local choice functions set out in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than the Cabinet;
- (k) the making, amending and revoking of byelaws in accordance with Part XI of the Local Government Act 1972, as amended by the Local Government and Public Involvement in Health Act 2007;
- (l) appointment of the Council's auditors<sup>2</sup>;
- (m) all other matters which, by law, must be reserved to Council.

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<sup>1</sup> See Article 1(5) – the Monitoring Officer has delegated authority to approve some changes.

<sup>2</sup> In accordance with the Local Audit and Accountability Act 2014 (Section 7, Schedule 3).

### 3. Budget

The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the council tax base, setting the council tax and decisions relating to the control of the Council's borrowing requirement, the control of its capital expenditure and the setting of virement limits.

### 4. Policy Framework

The Council's Corporate Plan will be approved by Council on a four-yearly basis with annual updates being reported to Cabinet.

The Council will also adopt and maintain other plans from time to time. These may include, for example:

- Library plans
- Community Safety Partnership Strategies
- Local Transport Plan
- Development Plan (including Minerals and Waste)
- Youth Justice Plan

The current plans will be available on the Council's website.

* Appropriate arrangements for the provision of a library service	
* Community Safety Partnership Strategies	Sections 5 and 6 Crime and Disorder Act 1998
* Local Transport Plan	Section 108(3) Transport Act 2000
* Development Plan documents (includes Minerals & Waste Development Plan documents)	Sections 15 & 16 Planning and Compulsory Purchase Order 2004
* Youth Justice Plan	Section 40 Crime and Disorder Act 1998
* Medium Term Corporate Plan	Section 111 Local Government Act 1972

### 5. Budget and Policy Framework

Procedure rules for developing the Budget and Policy Framework and related matters are set out the Budget and Policy Framework Procedure Rules (Part 3.2 of the Constitution).

## **6. Health Functions**

For the avoidance of doubt, Council delegates to the Joint Health Overview & Scrutiny Committee the power to make referrals to the Secretary of State about proposals where the Joint Health Overview & Scrutiny Committee consider proposals for service change, or consultations, have been inadequate.

## **7. Responsibility for Functions**

The Council will maintain the tables in Parts 3 and 5-7 of the Constitution setting out the responsibilities of the Council's functions which are not the responsibility of the Cabinet.