

## **Finance, Contracts and Legal Matters**

### **1. Financial Management**

The management of the Council's financial affairs will be conducted in accordance with the Financial Procedure Rules set out at Part 8.2 of this Constitution and any guidance made under those rules.

### **2. Contracts**

Every contract made by the Council will comply with the Contract Procedure Rules set out at Part 8.3 of this Constitution and any guidance made under those rules.

### **3. Legal proceedings**

The County Solicitor is authorised to institute, defend or participate in any legal proceedings in any case where such action is necessary to give effect to the decisions of the Council or in any case where s/he considers such action is necessary to protect the Council's interests.

### **4. Authentication of documents**

Where any document is necessary to any legal procedure or proceedings on behalf of the Council, it will be signed by the County Solicitor or other person authorised by her/him, unless any enactment otherwise authorises or requires, or the Council has given requisite authority to some other person.

### **5. Common Seal of the Council**

The Common Seal of the Council will be kept in a safe place in the custody of the County Solicitor. Where the execution of action approved by the Council, or of any part of it, acting in accordance with this Constitution, requires the use of the Common Seal of the Council, that approval is sufficient authority for affixing the Seal. The Seal shall be attested by the County Solicitor or an officer designated by her/him for the purpose. An entry of every sealing of a document shall be made in a book provided for the purpose and shall be signed by the person who attested the Seal.