# **Youth Opportunity Fund Grants Application Form**

## **About your organisation**

**Name of your organisation:**

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**Type of organisation:**

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**Organisation Address:**

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**If a registered charity, please specify number**

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**Contact Name and Position for application (e.g. Trustee, Centre Manager)**

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 **Telephone**

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 **Email**

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**Address (if different to above, for application correspondence)**

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**Contact Name and Position for regular communication (if different)**

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**Telephone**

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 **Email**

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**Payment Details**

Please provide your organisation’s payment details (note: payments will not be made to an individual’s bank account).

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| --- | --- |
| **Account Name** |  |
| **Bank or Building Society Name** |  |
| **Account number** |  |
| **Sort code** |  |

## **Overview of your project**

**Name of the project**

Please provide a short name for the project. This should be unique and should not be the name of your organisation.

**Summary of your project**

Please provide a summary of your project – what you propose to offer to young people and how this can support them to live a full and varied life within their local community.

*Max 300 words*

**Other applications for funding (if applicable)**

If you are making applications for other funding from other organisations for this project or overlapping work, please list what other funding you have requested, where you have applied and when you expect to be notified of the outcome*.*

**Current Oxfordshire County Council funding**

Are you currently in receipt of or intending to apply for any other Oxfordshire County Council funding (e.g. Councillor Priority Funds)? Y/N

*If yes, please give details (max 50 words)*

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## **Details of your project**

There are a wide range of support services for young people available across Oxfordshire, which provide much valued opportunities and support to young people in their local communities.

Oxfordshire County Council wants to support organisations to extend existing opportunities and develop new and innovative ones to meet the needs of young people in Oxfordshire.

Please explain how you propose to do this in this section.

**Research/Evidence**

Please provide any evidence/research that show that there is a need for this type of support in the area(s) you have identified.

Please include other services being offered in the area and the ways in which your project differs from those already available to young people.

*Max 200 words*

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**Proposed outcomes**

Please describe the outcomes you propose to achieve, for example the number of young people to attend sessions.

*Max 100 words*

**When will you be up and running?**

What is your proposed start date for the service?

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**What is the reach/geographical areas covered by the activity?**

Where will the opportunity be based, and which geographical areas do you plan to cover for young people accessing the proposed support?

**Need for funding**

Please explain why you need this funding, according to the criteria we will assess applications on:

* Whether the proposal is providing new opportunities or extending the existing ones for young people to additional sessions, areas or groups of young people.
* How the proposed provision will meet the needs identified
* How it will support young people to live a full and varied life
* How it will add value to the local community
* How the funding will be used.

*Max 200 words*

## **Sustainability & continuation**

Please demonstrate what thought you have given to ensure continuity of your activity beyond the duration of the project. We are keen that these opportunities become an indispensable part of your community.

*Max 150 words*

**5. The grant requested and what it will be used for** (over two years from the date of award)

Please provide a breakdown of what the funding will be spent on (e.g. rent, utility costs, equipment, materials, training, insurance, activity costs, staffing (to include DBS & pension contribution etc)

What total amount are you requesting to enable the set-up of this new service?

Please note this is for the period of 2 years.

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| **Description**  | **Cost** |
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| **Total amount requested**  | **£** |

1. **Fees**

Where applicable, please provide the breakdown of fees to be charged*:*

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| **Fee element (e.g. attendance fee)** | **Amount** |
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1. **Applicant Agreement**

**The organisation/Individual undertakes that the information provided on this form is true and accurate.**

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| **Name:****Signed:****Date:****On behalf of (organisation):** |

**Please ensure that:**

* **You have signed the application form** before submission. Please note that while we can accept scanned signatures, **we cannot accept typed signatures.**
* You have provided the **correct contact details** for the application process, and for regular communication.

Please submit your applications to: **youth.opportunities@oxfordshire.gov.uk** Please ensure your application reaches us by **12 noon on Friday 22nd November 2019.**